

# SoIC Grants and Contracts Resources

## External Resources:

- OVPR Funding Calendar:  
[http://ovpr.indiana.edu/files/5814/5038/0922/FY16\\_FUNDING\\_DEADLINES.2.pdf](http://ovpr.indiana.edu/files/5814/5038/0922/FY16_FUNDING_DEADLINES.2.pdf)
- Federal Business Opportunities:  
<https://www.fbo.gov/index?s=agency&mode=list>
- Office of Research Administration:  
<http://www.researchadmin.iu.edu/>
- OVPR PDS:  
<http://ovpr.indiana.edu/proposal-development-services/proposal-development-services/>

## Grant Proposals:

- NSF GPG:  
[http://www.nsf.gov/pubs/policydocs/pappguide/nsf16001/gpg\\_print.pdf](http://www.nsf.gov/pubs/policydocs/pappguide/nsf16001/gpg_print.pdf)
- Grants.gov guide:  
[http://www.grants.gov/help/html/help/index.htm?callingApp=custom#t=Get\\_Started%2FGet\\_Started.htm](http://www.grants.gov/help/html/help/index.htm?callingApp=custom#t=Get_Started%2FGet_Started.htm)
- NIH grant basics:  
[https://grants.nih.gov/grants/grant\\_basics.htm](https://grants.nih.gov/grants/grant_basics.htm)
- FY17 Health Insurance: \$3,242/year
  - Fall: \$1,243
  - Summer: \$1,846
- FY17 Fee Remission: \$11,099/year based on 30 credits
  - \$369.97/credit
- Graduate student rate: \$1,915
- Masters student rate: \$1,565
- Postdoc rate: Can range by faculty but minimum is \$47,000
- SOIC grant team email: [soicgrnt@indiana.edu](mailto:soicgrnt@indiana.edu)
- Editing: Ken Bikoff – [kbikoff@indiana.edu](mailto:kbikoff@indiana.edu)  
Joseph Wooley – [wooleyj@indiana.edu](mailto:wooleyj@indiana.edu)
- IU ORA: <http://www.researchadmin.iu.edu/>
- Fringe Rates: [http://www.researchadmin.iu.edu/GrantContract/gc-propprep/gcs\\_rates.html](http://www.researchadmin.iu.edu/GrantContract/gc-propprep/gcs_rates.html)
- Budget Deadline: ORA – Due two weeks prior to agency deadline
- Non-Technical Document Deadline: ORA – Due 5 business days prior to agency deadline
  - CV/Biosketches
  - Data management plan
  - Current and pending
  - Postdoctoral mentoring plan
  - Budget
  - Budget justification
  - Facilities statement
  - Letters of support
- Technical Document Deadline: ORA – Due 2 days prior to agency deadline
  - Project description
  - References
  - Project summary

- For Dean/Department letter – [soicadr@indiana.edu](mailto:soicadr@indiana.edu)
- IU has subcontractor:
  - Letter of Commitment
    - See example uploaded in SoIC intranet
    - Must be signed by institutions official with signature authority
  - Statement of Work
    - Can be short, covering what subcontractor will do for the project
  - Budget
  - Budget Justification
  - Institution's official F&A Agreement
  - Biosketch
    - Agency's required format

### Foundation Proposals:

- Gina Gallagher: [ggallagh@indiana.edu](mailto:ggallagh@indiana.edu)

### Post Award Management:

- Budget management excel template uploaded in SoIC intranet
- All budget numbers can be found on the monthly operating statement (MOS):
  - One.iu.edu
  - IUIE
  - Catalog
  - Master catalog
  - Financial
  - Financial account view
  - Click weblink
  - Enter account and hit search
  - Click the all reports/all accounts button
  - Return reports
- Important MOS numbers have \*\*\* next to them, transfer in, transfer out, revenue, and gross expenditures
- Please contact [soicadr@indiana.edu](mailto:soicadr@indiana.edu) for additional questions or explanations

### Additional Key Contacts/Resources:

- [soichelp@indiana.edu](mailto:soichelp@indiana.edu) – IT support, IT purchases, Facilities, Communication/Marketing, Travel help
- [soicpay@indiana.edu](mailto:soicpay@indiana.edu) – HR and payroll assistance
- [tmartind@indiana.edu](mailto:tmartind@indiana.edu) – SoIC Purchasing (Non-IT items)
- My research administration (MyRA) - [http://www.researchadmin.iu.edu/Systems/systems\\_myra.html](http://www.researchadmin.iu.edu/Systems/systems_myra.html)