

## **SoIC Conditions for Use of Faculty Funds While on Leave Without Pay and for Emeritus Faculty**

July 24, 2017

SoIC approval of **Leave Without Pay** (LWOP) for SoIC faculty is contingent on faculty agreement with the following SoIC conditions for use of startup funds and other funds in IU accounts during LWOP:

1. Continued use of startup funds depends on chair approval, prior to approval of the leave, based on a budget of expected expenses provided to the chair. These expenses should clearly support the faculty member's research and align with the ambitions of the school.
2. The faculty member must provide a listing of expected funding sources to the chair with the budget. Use of startup funds during LWOP is only approved when no alternative funding is available.
3. During LOWP, faculty must continue to include their IU affiliations on all publications, biographies, etc.
4. No funds may be spend outside the budget. In rare cases, if unforeseen circumstances require revised spending, the faculty member may request chair approval of an amended budget. This must be done prior to any spending.

Use of startup funds during second or subsequent years of LWOP is normally not approved. For medical and similar leaves, the chair may waive conditions (1) and (2).

**Emeritus faculty** will retain their access to funds in their IU faculty account at the time of retirement, for purposes that clearly support their research and align with ambitions of the school.