**EMERGENCY PROCEDURES**

<table>
<thead>
<tr>
<th>TORNADO</th>
<th>FIRE</th>
<th>ACTIVE SHOOTER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEEK SHELTER</strong></td>
<td><strong>EVACUATE</strong></td>
<td><strong>GET OUT, HIDE OUT, FIGHT BACK</strong></td>
</tr>
<tr>
<td>• Move to an interior room on the lowest level</td>
<td>• Pull the fire alarm</td>
<td>• Call 911</td>
</tr>
<tr>
<td>• Stay from windows and exterior doors</td>
<td>• Call 911</td>
<td>• Leave the building</td>
</tr>
<tr>
<td>• Listen to a weather radio for updates</td>
<td>• Leave the building, CLOSE DOORS behind you</td>
<td>• If evacuation is not possible, hide in a concealed place</td>
</tr>
<tr>
<td>• Stay away from hazardous materials</td>
<td>• If unable to exit the building go to the nearest stairwell or place of refuge</td>
<td>• Lock and barricade door, turn off the lights</td>
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<thead>
<tr>
<th>MEDICAL EMERGENCY</th>
<th>PHONE NUMBERS</th>
<th>SUSPICIOUS ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STAY CLEAR</strong></td>
<td><strong>EMERGENCY POLICE, FIRE, EMS 911</strong></td>
<td><strong>SEE SOMETHING, SAY SOMETHING</strong></td>
</tr>
<tr>
<td>• Call 911</td>
<td><strong>NON-EMERGENCY</strong></td>
<td>• Object is out of the ordinary</td>
</tr>
<tr>
<td>• Provide the location, nature of injury or illness, current condition of the victim and other requested information</td>
<td>IU POLICE……………………………..855-4111</td>
<td>• Person is behaving strangely</td>
</tr>
<tr>
<td>• Do not move the victim unless in immediate danger</td>
<td>PHYSICAL PLANT.................855-8728</td>
<td>• Gut feeling that something is wrong</td>
</tr>
<tr>
<td>• If trained—administer first aid, CPR/AED</td>
<td>EH&amp;S.............................................855-6311</td>
<td>• If you see something suspicious, do something</td>
</tr>
<tr>
<td></td>
<td>IUEMC.................................855-2004</td>
<td>• Call 911</td>
</tr>
<tr>
<td></td>
<td>INLOCC.................................855-9758</td>
<td></td>
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<tr>
<td></td>
<td>FOR MORE INFORMATION: PROTECT.IU.EDU</td>
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</tbody>
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<tr>
<th>BOMB THREAT</th>
<th>HAZARDOUS MATERIALS</th>
<th>UTILITY FAILURE</th>
</tr>
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<tr>
<td><strong>REMAIN CALM</strong></td>
<td><strong>STAY BACK</strong></td>
<td><strong>IDENTIFY LOCATION</strong></td>
</tr>
<tr>
<td>• Get as much information as possible from the caller—location of device, what it looks like, what will cause it to explode.</td>
<td>• If life-threatening, pull the fire alarm, evacuate and call 911</td>
<td>• Call Physical Plant or IUPD to report issues</td>
</tr>
<tr>
<td>• Note background sounds, gender of caller, and any notable characteristics of the caller’s voice</td>
<td>• If non-life-threatening, call 911 and provide information on type of incident and location</td>
<td>• Be prepared to provide failure type and location</td>
</tr>
<tr>
<td>• Call 911</td>
<td>• If you come into contact with a hazardous material, decontaminate and call 911</td>
<td>• University officials may evacuate a building due to utility failures</td>
</tr>
</tbody>
</table>

During an emergency always **call 911** first!