## Action Items

<table>
<thead>
<tr>
<th>Task</th>
<th>Assigned To</th>
<th>Expected Completion Date</th>
<th>Completed By</th>
<th>Notes/Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explore how IU does weather alert texts and if we can incorporate into gems admission process</td>
<td>eadienge</td>
<td>carried over</td>
<td></td>
<td>considered a nice to have feature but not a must have</td>
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<tr>
<td>Funding admissions. Examine workflow for each stakeholder.</td>
<td>eadienge</td>
<td>underway</td>
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<tr>
<td>Wireframe mockup Wireframe Software axure and balsamiq</td>
<td>darkins</td>
<td>carried over</td>
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<tr>
<td>Email exchange office account</td>
<td>eadienge</td>
<td>complete</td>
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<tr>
<td>gather types of reports commonly requested</td>
<td>all stakeholders</td>
<td>complete</td>
<td></td>
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</tbody>
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### Meeting Agenda/Notes

**GEMS – April 15, 2013**

1. Stakeholder feedback
2. Funding discussion/creative whiteboard session
   - Caleb has done an excellent job to conceptualize the back-end architecture, he will discuss that architecture and request your feedback for additional components
   - Erick will lead the discussion regarding the user interface design needs for the funding process.

### NOTES FROM MEETING

**Melanie's feedback**

- **Promise** (what was promised at the time of admission)
  - Track admission promise - semester by semester, promise is renewed or revised during GED. 2 or 4 year financial aid / contingencies = can be taken back
- **Job assignment** - term, amount, faculty, AI/RA, evaluation, contingency, only money spent - (MUST be a flexible system)

### Summary of whiteboard notes

**Whiteboard images:**