Associate Instructor (AI) Required Training

FALL 2016 AI Training Program

The AI Training Program is comprised of auxiliary training to instill and/or supplement associate instructors' teaching skills and to enhance the level and quality of support provided to students in the classroom and lab. Training is given via workshops presented by SoIC and CITL (Center for Innovative Teaching and Learning) faculty and staff.

*** The training program is mandatory, except as noted below. Failure to complete the training requirements may be cause for dismissal as an Associate Instructor. ***

Who should attend the Fall AI Workshops?

- **New AIs** (Fall 2016 is first semester to teach as an AI)
- **Returning AIs (Ph.D.)** from previous semesters who have not completed requirements

What is the SOIC AI training requirement?

- **New AIs** are required to attend 2 workshops during their first semester: CITL’s *Associate Instructor Workshop on Classroom Climate* and *Creating Inclusive SoIC Classroom and Lab Environments* (schedule to be announced).
- **Returning AIs (Ph.D.)** are required to attend any workshops needed to meet the training requirements, above.

How do I sign up for workshops?

Links for registration are embedded in the schedule below. Future workshop dates to be announced.

Are there any exceptions to the training requirements?

If you’ve completed an approved 3 credit pedagogy class, you can be exempted from the training. Please provide a copy of your transcript along with name of the class taken and semester/year to Karen Hunsberger, AI Training Coordinator, at soicait@indiana.edu, for verification of exemption.

Fall 2016 AI Training Schedule Options:

<table>
<thead>
<tr>
<th>Title</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Description</th>
<th>Register here.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Instructor Workshop on Classroom Climate</td>
<td>Aug 16th</td>
<td>4:00 - 6:00 pm</td>
<td>Global and International Studies Building 0001</td>
<td>This campus-wide workshop, required of all new associate instructors, provides graduate students with inclusive teaching strategies for working with diverse populations in the classroom. This event is a rare opportunity for graduate instructors to interact with their peers from across campus in a positive and timely professional development experience. Participants should choose one of the two sessions listed below. <em>(Katherine Kearns, Yari Cruz Rios, CITL - Presenters)</em>. Br</td>
<td>&lt;br&gt; For attendance credit, take CITL Verification Form to class for signature; scan and return form to <a href="mailto:soicait@indiana.edu">soicait@indiana.edu</a>.</td>
</tr>
<tr>
<td>Associate Instructor Workshop on Classroom Climate</td>
<td>Aug 18th</td>
<td>4:00 - 6:00 pm</td>
<td>Global and International Studies Building 0001</td>
<td>This campus-wide workshop, required of all new associate instructors, provides graduate students with inclusive teaching strategies for working with diverse populations in the classroom. This event is a rare opportunity for graduate instructors to interact with their peers from across campus in a positive and timely professional development experience. Participants should choose one of the two sessions listed below. <em>(Katherine Kearns, Yari Cruz Rios, CITL - Presenters)</em>.</td>
<td>&lt;br&gt; For attendance credit, take CITL Verification Form to class for signature; scan and return form to <a href="mailto:soicait@indiana.edu">soicait@indiana.edu</a>.</td>
</tr>
<tr>
<td>Creating Inclusive SoIC Classroom and Lab Environments (Required for all New AIs - Pick from 2 dates)</td>
<td>Sep 21st</td>
<td>11:00 am - 12:30 pm</td>
<td>Info East, Room 150</td>
<td>Students will develop an understanding of an important feature of student retention in technology related fields of study and jobs. What is the potential impact of unconscious bias, micro-inequities, as well as, the power of micro affirmations to serve as a Champion of Inclusion? Take a look at real SoIC scenarios, understand their potential impact, hear out panel of faculty and students and leave with a challenge to make a difference in our school. <em>(PIT Crew Members)</em></td>
<td></td>
</tr>
<tr>
<td>Creating Inclusive SoIC Classroom and Lab Environments (Required for all New AIs - Pick from 2 dates)</td>
<td>Sep 23rd</td>
<td>11:00 am - 12:30 pm</td>
<td>Info East, Room 150</td>
<td>Students will develop an understanding of an important feature of student retention in technology related fields of study and jobs. What is the potential impact of unconscious bias, micro-inequities, as well as, the power of micro affirmations to serve as a Champion of Inclusion? Take a look at real SoIC scenarios, understand their potential impact, hear out panel of faculty and students and leave with a challenge to make a difference in our school. <em>(PIT Crew Members)</em></td>
<td></td>
</tr>
</tbody>
</table>

Questions:

Please contact:<br>Karen Hunsberger<br>AI Training Coordinator<br>soicait@indiana.edu<br>Informatics East, Room 200